

# FEATURES & ADVANTAGES

Feature	Paper-based	E-Verify	i9 Compliance	Advantage
<b>Form I-9 Entry Validation</b> – Real time validation of data entered into fields on the Form I-9.			YES	Reduction in fines & penalties due to incomplete forms.
<b>Duplication Alert</b> – User is advised when entering a form for an employee who already has a form on file. Preventing employees from using the same SSN.			YES	Alerts employer of possible Social Security fraud.
<b>Audit Log</b> – All actions (creation, view and print) relating to a form are tracked and searchable.			YES	Places high value on sensitive employee information.
<b>Up to Date Resources</b> – FAQ's, articles and press releases are researched and provided on Form I-9 and immigration topics of interest.			YES	Employer remains current with ever changing immigration issues.
<b>Tentative non-confirmation</b> – We walk you through a step-by-step resolution process.			YES	A standardized process that helps eliminate possible discrimination.
<b>Digital Form I-9 Storage</b> – Searchable for review, audits and re-verification.			YES	Increased efficiency when action is needed on completed forms.
<b>Expiration Notices</b> – Email notification of an employee's expiring work authorization.			YES	Effortlessly monitor your database and remain in compliance.
<b>Printable PDF's</b> – Search for stored forms and print in PDF format.			YES	Easily produce needed documents anytime and anywhere.
<b>On-Line E-signatures</b> – No need to keep separate signatures files or forms.			YES	Increased effectiveness in the logistics of physical storage.
<b>Permissions</b> – Three permission levels allowing optimal security throughout the company.		YES	YES	Employer maintains protection of confidential information.
<b>Instant Employment Verification</b> – We send the employee's data to the E-Verify/EEV for immediate employment verification.		YES	YES	Instant knowledge of work authorization status.
<b>Accessibility</b> – Manage multiple company locations from one account through the internet.		YES	YES	Allows secure dissemination of information throughout the organization.
<b>Hosted</b> – No servers needed or software to install. Immediate updates and always current.		YES	YES	No additional equipment expense or maintenance needed.
<b>No monthly fees</b> – Purchase forms individually or in bulk. It's your choice.	YES	YES	YES	We help you remain within your budget guidelines.